




Parent Teacher Interviews

Dear Parents /Carers,

Gladesville Public School invites parents/carers to attend interviews with teachers as part of the Semester 1 reporting process, between Monday 20 March-Thursday 6 April (Weeks 9-11).

When	Teachers will be available for interviews during Weeks 9-11 Term 1 (Monday 20 March- Thursday 6 April). Meeting times will vary from teacher to teacher depending on their availability which is usually before or after school hours. We have assigned Wednesday 29 March for interviews leading into the early evening. If you are unable to make any of the available times, please contact your child's teacher.	
Where	Meetings will be held onsite in student classrooms. Each interview will be allocated a timeslot lasting 10 minutes. Booking slots have been organised at 15-minute intervals to allow for any delays.	
What will the interview involve?	<p>The parent teacher interviews are a two-way meeting for the sharing of information from not only the teacher but parents/carers. The focus of the meeting will be on student progress and areas for development. Throughout the meeting, parents and the teacher are encouraged to ask questions and provide feedback.</p> <p>A Department guide to parent-teacher interviews can be accessed here.</p>	
How do I make a booking?	<p>Bookings will be made online by going to Schools Interviews or via the QR code, then enter your details, select the teachers you wish to see and select an appointment time. For those families with more than one student at the school, we recommend that you leave a minimum of 10 minutes between each appointment time. Once you have made your booking, a confirmation email will be sent immediately to your nominated email address. If you do not receive your email, please check your junk/spam folder and make sure your email address is correct.</p> <p>If you have chosen not to use School interviews on the permission form, email the school and your request will be forwarded to the teacher.</p>	
Interview preparation (optional)	You may book or change your appointment up to 3.00 Friday 17 March, when all bookings will be finalised. If there is a particular issue that you would like to raise with your child's teacher, please complete the section below and return it to your child's classroom teacher no later than Friday 17 March.	

Candice Barnard
Principal



GLADESVILLE PUBLIC SCHOOL

Victoria Road Gladesville 2111
PO BOX 98 Gladesville 1675
9817 2388 ABN 18 246 198 266
www.gladesvill-p.schools.nsw.edu.au
gladesvill-p.school@det.nsw.edu.au

Parent-Teacher Interviews

(To be completed only if you have a particular issue to discuss)

Please return to your child's classroom teacher no later than Friday 17 March 2023.

Student Name: _____ Class: _____
